

The minutes are being taken from the recorder due to the absence of the Clerk.

All Board members (Mike Kendall, Larry Hamant, Nancy Kienker, Dave Radford, Tim Wartman, Gail Smith) and Mayor Denham are present.

Smith moves that the December 6, 2017 and the special meeting minutes (December 12, 2017) be accepted. Kienker seconds. Roll call: all aye. The motion carried.

CITIZEN REPORT

A citizen is present to address a lien on the property that she and her parents own at 228 Moore Street. She has been living at the residence since the tenants moved in 2012. Her parents live out of State. The Attorney stated that the lien is in the amount of \$3,000.00 with several other various charges due (total \$4,220.00). The Mayor stated that the City has fees tied up in regards to maintenance of this property in the amount of \$1,700.00. Should Council decide to release the lien the Attorney would charge a fee of approximately \$75.00 to prepare the paperwork. Smith's understanding is that Schutzman charged a \$500.00 fee each time a repeated violation order was issued on the property.

Smith moves that the lien be released from this property (with no lien fees being due) and that the owner of 228 Moore Street be charged \$890.00 which includes the \$75.00 fee to release the lien (which the Attorney will bill to the City). Kienker seconds. Roll call: all aye. The motion carried.

Smith moves that the owner of 228 Moore Street pay the \$890.00 within a six-month period after which time the lien will be released. Kendall seconds. Roll call: all aye. The motion carried.

BUILDING INSPECTOR REPORT

Ed McNamara is waiting for the second reading of the ordinances so that he can move forward with his duties as Building and Zoning Administrator.

Smith stated that McNamara would like for the City to obtain some business cards for his use along with allowing him to obtain an I.D. card. He will move forward with both requests.

POLICE REPORT

This report will be available in the office for review.

Hamant was told that Park Hills Police (PHP) is still doing business checks. Hamant reported that his office door and a gate at his business had been left unlocked on several occasions. The Chief will check with his officers to see if they were aware of this fact.

Numbers on the report referring to Covington are there from when PHP does backup for Covington. There are still issues with the report regarding the guardrail accident on Bromley Road. The Chief will pursue this matter.

FIRE DEPARTMENT REPORT

This report will be available in the office for review.

Council's request regarding membership and audits was brought before the Board of the fire department. Jason stated that members of their Board were to set up a meeting with Council Board members who are on the fire department committee. Chief Jobe and President Sefakis are on the board for the fire department.

Smith would like to see a new contract with a dollar amount by March for budgetary purposes and allowing for time to review and negotiate terms.

HALL COMMITTEE REPORT

Hamant will see that a light in the Council chambers is repaired.

Hamant stated that he did not receive a bill for gutter work on the building. Smith believed that he had made the comment at a former meeting that he had the bill and forgot to bring it in for payment. Smith stated that she got a copy of the bill and it has been paid and taken care of already.

Smith feels that all future bills should be mailed to the City office and not handled by Council members.

ROAD AND LIGHT COMMITTEE

Radford has original letters for a street-resurfacing project from SD1 and PDS. He did report to both that the City had a streetscape project going on at Main Street and would probably be doing a crack sealing project across the whole City with the exception of Main Street, Highwater Road and Bromley Crescent.

Shane's crew has been doing a great job on snow removal.

Radford said a good job is being done on salting and snow removal at the City building.

Construction has been halted on all projects until conditions become safe, per Radford.

Bob France is looking into purchasing a "cross-traffic" sign for Highwater at Main Street. He has heard nothing from County as yet. France will continue to pursue this matter.

Radford is looking at some fees for speed-radar equipment. One similar to those being used by PHP can be purchased for approximately \$3,000.00. Radford is also looking into used equipment. These signs can be rented from Art's Rental. There are several options that the City can pursue. Radford prefers just using the ones from PHP twice a year. Chief Stanley will see if Bromley can use their equipment several times a year. Kienker feels that 90% of the people who were speeding are not doing so since they are being monitored. Radford will get a price from Art's Rental.

PUBLIC WORKS

Bob France reports checking the windows and doors in the fire bay due to the large amount of dead insects. Door sweeps are fine. There is a small gap in the overhead door. His feeling is that the exterminator will not be able to determine if his traps are working until that bay is completely vacuumed, swept and cleaned up. The fire department will look at the schedule of the exterminator and clean prior to that visit. The Mayor will contact the exterminator and post his treatment visits.

France purchased a solar fixture for the flag pole at the memorial. He will install it when weather permits.

It was suggested that the camera be moved from Pike and Steve Tanner to the garage building. France will pursue this matter when weather permits. Kendall volunteered to assist France.

France has purchased battery maintainers for the sweeper and tractor. He continues to monitor them to make sure the batteries are being charged and not overheating.

France has not priced a loader attachment for the New Holland as yet but did find a local dealer and will pursue this matter. At the request of Smith and for insurance purposes, France will obtain a replacement value on the mower and the tractor.

France has repaired the door closure on the front door. The closure was not broken. He had to patch and rethread the attachment area.

France caution-taped the area at the SD1 lot (Steve Tanner and Pike) as requested by Radford.

Wartman picked up a 20-gallon compressor for use by France.

France has repaired a stop sign at Tanner and Pike that came detached.

ATTORNEY REPORT

The Attorney read Ordinance 12-1-17 for the second reading. This ordinance eliminates two parking places on south Boone now being used specifically for fire department use. Smith moves to accept this reading. Kendall seconds. Roll call: all aye. The motion carried.

The Attorney read Ordinance 12-2-17 for the second reading. This ordinance adopts the 2018 International Property Maintenance Code. Smith moves to accept this reading. Radford seconds. Roll call: all aye. The motion carried.

The Attorney read Ordinance 12-3-17 for the second reading. This ordinance establishes a contract with an electrical inspector (Steve Helmer) and a fee schedule for his services. Smith moves to accept this reading. Kienker seconds. Roll call: all aye. The motion carried.

The Attorney has payment for delinquent taxes on the Roach property (\$3,200.00).

The Attorney has sent a letter to someone on Moore Street about a road closure.

The Attorney emailed the Attorney from Park Hills about Bromley being named as a party to get notification if their insurance is cancelled.

The Attorney has heard nothing from Roseberry regarding the falling wall on Main Street.

Kendall will discuss the matter of the wall and the 509 Main Street property later in the meeting while discussing the Main Street Project.

MAYOR'S REPORT

The Mayor wishes everyone a safe and healthy New Year.

The Mayor will discuss the committees during New Business.

The Mayor has bids for snow removal.

The first bid is from Double J Environmental: 2-4 inches of snow-\$70.00 per hour; 6-8 inches of snow-\$90.00 per hour; \$1,225.00 each salting.

Hamant Landscaping bid is for a 12 month period: \$24,435.96 for the year. The bid read "for snow removal and lawn services for the calendar year". This fee has increased somewhat from last year as maintenance of 509 Main Street is included as part of the job description, per Smith.

Smith moves to accept the bid from Hamant. Kienker seconds. Roll call: 5 ayes. Larry Hamant abstains. The motion carried.

Kendall suggests that Council sit down and discuss the methodology of the bid language, etc. in the future from a bookkeeping and record keeping standpoint. Also, to be more fair to the bidder as well. The Attorney felt that the bid was quite clear in requesting an annual fee for the services that were requested.

It is a point that Kendall feels should be addressed. We should keep grass cutting, snow removal, 509 Main Street in their respective categories for budgetary purposes.

Smith stated that the bid always states that the City has the right to accept or deny any and/or all bids. Radford suggests that the City could list the ball park, 509 Main, etc. under a landscaping category and apart from the snow removal portion of the bid.

Kendall just wants to be able to account for the spending of funds.

This matter was discussed at length.

MAYOR MEETING

Radford attended for Mayor Denham and reports that the next Mayor's meeting will be held at the Villa Madonna Senior Citizen's section in Villa Hills.

Radford was not able to talk to anyone from TANK about the fluids left on Oak Street in Bromley.

There was a lot of discussion on the new Kentucky Retirement Contributions. Some city's budgets could go up as high as \$2,000,000.00. They are trying to fight this through Legislation.

Radford mentioned the completion of our Public Works' garage building, the streetscape project on Main Street and blighted issues that will be addressed.

Duke's increase for 2018 will be approximately 11%. Solar lighting is becoming more of an interest to cities. Grant money may be available. Radford explained to Hamant that Duke will switch out lights from one type to another as a project (replacing all lighting) and is something that a City would have to pay for.

911 fees from County will be \$75.00 a month for cities, fire department buildings and other city-owned properties. An appeals process can be pursued to dispute fees.

WAYS AND MEANS REPORT

Smith asks for budget requests from committees.

The Clerk has received paperwork from PVA re: erroneous assessments for B/P, who now are considered to be a "pipeline" company and are to be assessed as a "public Service" which will now be assessed and billed by the State. The County has refunded tax money to B/P for 2016 and not taxed them for 2017. Our Attorney is to pursue this matter for Bromley. He said the issue is whether or not they are taxable, not who determines the assessment.

Hamant was informed that there is a \$6.00 a month or \$40.00 a year fee from Rumpke if you use their containers. They supply the container but there is a charge for their use.

PARK AND PLAYGROUND REPORT

Wartman asks for permission to purchase a small heater for the garage for France. France feels that we may be able to make it through the rest of this winter and check finances next year. The Mayor is willing to donate an electric heater for the building.

Wartman is asking for approval to install an alarm system at the public works garage. There is a \$420 installation fee and a \$20.00 monthly fee to be on a monitored phone alarm system. Fiopics offers a wireless system, per Smith. There would be a centrally located motion center which would set off a super, audible alarm if there is a breach in security. At the request of the Mayor, the insurance company would be notified that there is an alarm system and see if an insurance premium reduction is available.

Kendall moves that we have the alarm installed for the fee of \$420 and the \$20.00 monthly fee. Smith seconds. Roll call: all aye. The motion carried.

INSURANCE AND GRANTS

Smith and Kienker met with the insurance agent for two hours and she feels that it has been determined what needs to be insured and what can be removed. KLC would like to feature Bromley on their website.

Kienker welcomes everyone Sunday at the park to remove the Christmas decorations.

Kienker has heard nothing regarding grants to date.

Smith moves to accept all committee reports. Radford seconds. Roll call: all aye. The motion carried.

OLD BUSINESS

Kendall, Kienker and Smith have a meeting with District 6 tomorrow morning. District 6 is questioning whether KRS was followed in acquiring the professional services for the design engineering on the Main

Street Project. We have to prove to them that we have followed the appropriate guidelines. That is what the meeting is about tomorrow.

Bob France attended the Stormwater Pollution Prevention meeting. The Mayor received a letter acknowledging France's attendance. France completed appropriate paperwork for the City of Bromley.

Radford informed the fire department of a leaking fire hydrant on Route 8. Terry Keller has informed his members that this hydrant is out of service. The fire department has heard nothing from the Water District in regards to this situation.

NEW BUSINESS

Kendall would like for the City to allow the Mayor to enter into an agreement, by Resolution, to hire Berling as the Staff Engineer for the City of Bromley. Smith moves that Bromley enter into an agreement with Berling Engineering Company to be our Staff Engineer. Kienker seconds. Roll call: all aye. The motion carried.

Smith would like for the City to begin to establish a building permit fee schedule. The Mayor would like to schedule a meeting with Smith and Ed McNamara within the next couple of weeks (possibly the 24th. at 6:00 p.m.) to set up a fee schedule and bring it back to Council for approval.

The Mayor has set up his committee appointment list which is ready for distribution. He has set up a scope of what he feels should encompass everybody's job. Smith stated that the positions are defined in the ordinance. As council members Smith feels that each member has the obligation to read the ordinances and to know what is in them.

NO COMMUNICATIONS

BILLS

Smith moves to pay the bills. Wartman seconds. Roll call: all aye. The motion carried.

Radford moves to adjourn. Smith seconds. The meeting adjourned at this point.

MAYOR _____

CLERK _____

